

**MINUTES OF February 25, 2025**

A regular meeting of the Mackinac County Road Commission was called to order Tuesday, February 25, 2025, at 3:30 p.m. by Chairman Livermore. The meeting was held at the road commission office at 706 N. State Street, St. Ignace, Michigan. Roll call was taken and the following commissioners were present: Lester Livermore, Tom Doty, and Dan Litzner. Also present: Dirk Heckman and John Kling.

**PREVIOUS MINUTES**

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve the Regular and Public Hearing Minutes of February 10, 2025.

An all aye vote was cast, motion approved.

**PUBLIC COMMENTS**

John Kling reported on the Public Hearing held in Garfield Township regarding the County Board taking public comment on increasing the Road Commission Board from three to five members.

**PROJECT PARTICIPATION POLICY**

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve the following Project Participation Policy:

The purpose of the Mackinac County Road Commission Project Participation Policy is to reduce the financial burden to townships when improving local road systems within their jurisdiction.

The Mackinac County Road Commission will participate in 35% of costs for Township Road Agreements as follows:

1. Only projects where the Mackinac County Road Commission is performing the work will be eligible for Project Participation funding.
2. In house engineering, permitting, overhead, and administrative costs, will remain funded by the Road Commission.
3. Road Agreements will continue to be approved on an individual basis.
4. The total project road agreements costs to be completed annually, is capped at \$500,000.00 per West District and \$500,000.00 per East District.
5. Township Road Agreements should be executed by the Township and returned to the Road Commission before June 1<sup>st</sup> of each year. Projects will be accepted to the program on a first come basis.

6. Township Road Agreements will be invoiced at 50% of the Township's participation upon Road Commission approval. The Township will be final invoiced upon project completion.
7. The Road Commission construction work ceases on October 20 of every year.

An all aye vote was cast, motion approved.

**2024 CERTIFICATION MAPS APPROVAL**

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve the 2024 Certification Maps with no changes from the prior year.

An all aye vote was cast, motion approved.

**RETIREE HEALTH INSURANCE REIMBURSEMENT  
FROM 115 TRUST APPROVAL**

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve the reimbursement for retiree health insurance payment in the amount of \$83,165.86 from the MERS 115 Trust.

An all aye vote was cast, motion approved.

**WEST DISTRICT SEASONAL HEO APPROVAL**

The Engineer/Manager informed the Board the intent to offer Anthony Denney the West District Seasonal HEO position, pending pre-employment requirements.

There was no action taken.

**AUTHORIZATION TO ADVERTISE GRAVEL CRUSHING BIDS**

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve the Engineer/Manager to advertise for Gravel Crushing Bids.

An all aye vote was cast, motion approved.

**WEST DISTRICT FOREMAN MANGEMENT CONTRACT**

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve amending the West District Foreman Contract to reflect the increase of vacation hours earned and to award vacation hours retroactively beginning January 1, 2025.

An all aye vote was cast, motion approved.

**CRASIF SAFETY SUMMIT, APRIL 3-4, 2025, GAYLORD, MICHIGAN**

It was moved by Commissioner Litzner and seconded by Commissioner Doty to approve all interested to attend the CRASIF Safety Summit, April 3-4, 2025, in Gaylord, Michigan.

An all aye vote was cast, motion approved.

**MANAGER'S COMMENTS**

The Engineer/Manager reported another grievance has been received from the East District Union Steward regarding preferential call-outs for overtime based on full time status.

Reminder the Engineer/Manager will be out of the office this week to attend the State of the State Address in Lansing, Michigan.

It is not expected to begin weight restrictions this week or next week.

#### **COMMISSIONER COMMENTS**

Commissioner Litzner reported on the New Commissioner Training.

#### **COMMITTEE REPORTS**

There were no reports.

#### **APPROVAL OF PAYROLL AND BILLS**

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve payroll of 2/27/25 for \$74,421.60 and bills on 2/25/25 for \$144,594.88.

An all aye vote was cast, motion approved.

#### **ADJOURNMENT**

It was moved by Commissioner Doty and seconded by Commissioner Litzner to adjourn the meeting at 4:23 p.m. An all aye vote was cast, motion approved.

**MINUTES APPROVED:**