

MINUTES OF February 10, 2025

A regular meeting of the Mackinac County Road Commission was called to order Monday, February 10, 2025, at 1:10 p.m. by Chairman Livermore. The meeting was held at the road commission office at 706 N. State Street, St. Ignace, Michigan. Roll call was taken and the following commissioners were present: Lester Livermore, Tom Doty, and Dan Litzner. Also present: Dirk Heckman and Luke Jeroche.

PREVIOUS MINUTES

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve the Regular Meeting Minutes of January 28, 2025. An all aye vote was cast, motion approved.

PUBLIC COMMENTS

Luke Jeroche requested an early March meeting with the Engineer/Manager and the new Marquette Township Supervisor for the purpose of developing a five year plan.

Luke Jeroche inquired on the time frame of the proposed Rutledge/Blair Roads culvert replacement. The notification of grant approval is expected in April.

MATCH PROGRAM AND 2021 PROJECT PARTICIPATION POLICIES

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve 35% participation for Township projects, capped at \$500,000.00 total work per District. All projects will be evaluated and approved on a case by case basis.

It was moved by Commissioner Doty and seconded by Commissioner Litzner to rescind the motion.

It was moved by Commissioner Litzner and seconded by Commissioner Doty to draft a project participation policy to bring to the Township District Meetings on February 17 to review and bring a proposal to the regularly scheduled Board Meeting of February 25.

An all aye vote was cast, motion approved.

It was moved by Commissioner Doty and seconded by Commissioner Litzner to rescind the Federal/State Funded Project Participation Policy. An all aye vote was cast, motion approved.

SEASONAL HANDBOOK UPDATE FOR ESTA REQUIREMENTS

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve the following Earned Sick Time Accrual to the Seasonal Employee Handbook to begin February 21, 2025, barring further legislative changes:

All seasonal employees shall earn sick time, in accordance with the Improved Workforce Opportunity Wage Act and Earned Sick Time Act, at one hour for every 30 hours worked.

Seasonal employees shall be entitled to use sick time as it is accrued. Sick time usage will be capped at 72 hours per calendar year.

Allow accrual of any unused sick time to carry over to the next season.

All sick time will be paid at the employee's current rate of pay when the sick time is used.

Sick time will not be paid upon the seasonal employee's termination, resignation, retirement, or other separation from employment.

An all aye vote was cast, motion approved.

**MDOT CONTRACT 25-5051 BREVORT LAKE ROAD PROJECT J.N.206191
AND RESOLUTION APPROVAL**

It was moved by Commissioner Litzner and seconded by Commissioner Doty to approve the MDOT Contract 25-5051 for Brevort Lake Road, J.N. 206191 and the following Resolution:

WHEREAS, a Contract has been presented to the Board of County Road Commissioners of the County of Mackinac, by and between the Michigan Department of Transportation and the Mackinac County Road Commission for the purpose of fixing the rights and obligations of the parties in agreeing to CONTRACT #25-5051:

WHEREAS, hot mix asphalt base crushing along Brevort Lake Road from M-123 west approximately 2.4 miles, including aggregate shoulders and permanent pavement markings; and all together with necessary related work.

NOW, THEREFORE BE IT RESOLVED, that the Board authorizes its Engineer/Manager, Dirk Heckman, to execute the Contract No. 25-5051, Job No. 206191CON, Control Section No. STL 49000; on behalf of the Board;

Ayes: Livermore, Doty, Litzner.

Nays: None.

Absent: None.

Motion approved.

DNR GOOD NEIGHBOR BRUSHING/MOWING CONTRACT APPROVAL

It was moved by Commissioner Litzner and seconded by Commissioner Doty to approve the Engineer/Manager to sign the DNR Good Neighbor Brushing/Mowing Agreement for 2025.

An all aye vote was cast, motion approved.

AUTHORIZATION TO ADVERTISE MATERIAL BIDS 2025

It was moved by Commissioner Litzner and seconded by Commissioner Doty to approve the Engineer/Manager to advertise for the 2025 Material Bids.

An all aye vote was cast, motion approved.

MERS SERVICE TIME

It was moved by Commissioner Litzner and seconded by Commissioner Doty to approve signing the MERS agreement to allow the Engineer/Manager to purchase service time of 2 years, 3 months in the amount of \$93,722.00.

An all aye vote was cast, motion approved.

FIVE COMMISSIONERS

The County Board consideration to move from a three Commissioner Road Commission Board to five Commissioners was discussed.

No action was taken.

MANAGER'S COMMENTS

The Engineer/Manager thanked the board for allowing the purchase of MERS Service time from his personal investment account.

The Engineer/Manager reported the new Foremen Pickup trucks were delivered last Friday.

The Seasonal HEO Application for the West District are due this Wednesday.

Howard Hood's last day was last week. The crew celebrated his retirement with a lunch.

The last three weekends have had significant snow events resulting in overtime for the crews.

The Cloverland Training in Sault Ste. Marie, Michigan is tomorrow and Wednesday. Management will be attending.

The Engineer/Manager and Engineering Assistant will be attending this week's County Engineer Workshop.

The expected road dedication from Portage Township has not yet been received. Work on the EAGLE Permit will not start until it has been received and approved.

The Foremen are planning additional summer maintenance operations this season to include two mowing periods, if growing condition warrant; Brushing/mowing operations to have one person per District dedicated; berm removal; shoulder reclamation; and surface graveling.

The Engineer/Manager recommended applying Forest Funds for 2025 to projects on the St. Ignace Road and on the Krause Road. The item will be on the next meeting's agenda.

COMMISSIONER COMMENTS

Commissioner Litzner confirmed the Township District Meetings on Monday, February 17, 9 a.m. at the West District and 1 p.m. at the East District.

Commissioner Doty reported on the U. P. Road Builder's Winter Meeting.

COMMITTEE REPORTS

There were no reports.

APPROVAL OF PAYROLL AND BILLS

It was moved by Commissioner Doty and seconded by Commissioner Litzner to approve payroll of 2/13/25 for \$79,004.94 and Accounts Payable on 2/10/25 for \$266,075.39.

An all aye vote was cast, motion approved.

ADJOURNMENT

It was moved by Commissioner Doty and seconded by Commissioner Litzner to adjourn the meeting at 2:53 p.m. An all aye vote was cast, motion approved.

MINUTES APPROVED: